

A new, effective way to improve your DBE program and level the playing field.



The Bid Express

# Small Business Network<sup>®</sup>



Are you looking for a way to level the playing field for your Disadvantaged Business Enterprises (DBEs)? The Bid Express Small Business Network<sup>®</sup> may be the right answer for your agency. The Bid Express Small Business Network is a tab on your agency's Bid Express<sup>®</sup> home page. It is a virtual community where primes, subs and DBEs exchange sub-quotes for projects. Agencies may purchase blocks of accounts and assign them to DBE firms to provide access to the Bid Express Small Business Network and to all that the Bid Express service has to offer.

Within the Bid Express Small Business Network, your agency can:

- Track when a sub-quote is created by a prime and replied to
- View and track unsolicited sub-quotes sent by DBEs to planholders
- Help primes reach DBEs by sending sub-quote requests through the Small Business Network marked "DBE preferred."
- Choose to accept the Small Business Network's Outreach Report that tracks and time-stamps a prime's DBE outreach efforts

As part of the Bid Express Basic Service, the Bid Express Small Business Network is open to all subscribers. It becomes a powerful tool in your DBE program when you purchase blocks of accounts and assign them to your DBEs. By providing free access to the Bid Express service to them, you level the playing field and work towards equality in your program. Contact your Info Tech, Inc. account manager to learn more.



www.bidx.com • customer.support@bidx.com  
Phone: (352) 381-4888



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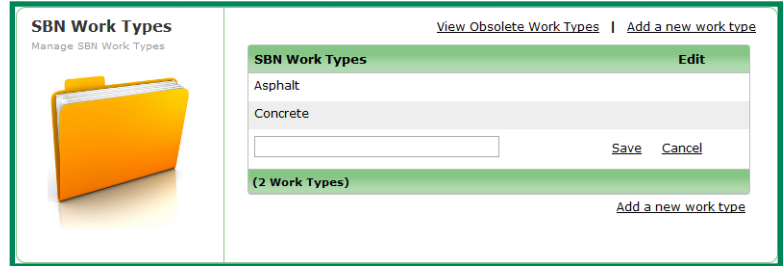
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Secure Internet Bidding

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# A look inside the Bid Express Small Business Network

## Manage work types:

Work types can be added to the Small Business Network (SBN) in seconds. The SBN Work Types screen enables adding new work types or marking outdated ones obsolete. Work types are totally customizable to your agency's needs.



Small Business Network **administration**: manage work types

## Monitor SBN accounts:

Easily monitor and approve your agency's SBN accounts via the SBN Accounts screen. Instantly approve account requests and monitor the available number of accounts. To ensure adequate usage, you can monitor account activity for all SBN account holders, allowing for fair distribution among those most active.

SBN Accounts Allocated: 60 Accounts Paid Through: 10/31/2019				Accounts Used: 53 Accounts Remaining: 7				
Status	Name	Company	Last Change	Logins	Last Login	Responses	Unsolicited Responses	Delete
Approved	Don Lawrence	American Pavers	11/07/2011 01:36:20 PM	3	11/07/2011 01:36:20 PM	0	0	
Revoked	Bethany Hill	B&T Building Co.	11/07/2011 04:23:23 PM	7	11/07/2011 04:23:23 PM	0	2	X
Pending	Robert Jones	Jones Construction	10/19/2011 01:09:26 PM	0	None	0	0	
Denied	Stuart O'Grady	O'Grady Hauling	11/04/2011 01:15:18 PM	0	None	0	0	X
Approved	Cindy Masterson	Ajax Grading, Inc.	11/07/2011 10:07:52 AM	2	11/07/2011 10:07:52 AM	2	0	
Denied	George Caravelle	JJM Trucking Co.	10/19/2011 01:20:47 PM	0	None	0	0	X
Approved	Denise Zapata	Striping Pros, Inc.	10/07/2011 10:44:18 AM	5	10/26/2011 10:44:18 AM	0	0	
Approved	David Fillipps	Fillipps Grading	10/20/2011 10:21:40 PM	1	10/20/2011 09:57:37 PM	0	0	

Small Business Network **administration**: account management

## Access all sub-quotes and sub-quote requests:

After logging into the Bid Express service, primes and subcontractors can quickly review all published sub-quotes and sub-quote requests. To simplify the Small Business Network home screen, sub-quote requests can be filtered by work types relevant to a subcontractor's interests, or hidden by primes and subs with one click if they are not applicable.

Sub-quote Request	Letting	Call Order - Proposal	Expiration	Company Name	Reply	Hide
View Sub-quote - 4	10/24/2011	002 - 111024002D CHEROKEE	11/08/2011	Horizon, Inc.	Reply	Hide
View Sub-quote - 3	10/24/2011	003 - 111024003D CHEROKEE	11/18/2011	Horizon, Inc.	Reply	Hide
View Sub-quote - 2	10/27/2011	001 - 111027001D CHEROKEE	11/10/2011	Horizon, Inc.	Reply	Hide

Unsolicited Sub-quote	Letting	Call Order - Proposal	Expiration		Hide
View Sub-quote - 13	10/27/2011	001 - 111027001D CHEROKEE	11/10/2011	Sent	Hide
View Sub-quote - 11	10/27/2011	001 - 111027001D CHEROKEE	11/11/2011	Sent	Hide

Small Business Network tab home screen, **subcontractor** view

## View Record of Subcontractor Outreach Effort:

For each sub-quote produced, a *Record of Subcontractor Outreach Effort* is generated that shows the response statistics for a particular sub-quote. Your agency may want to consider adopting this report as proof of a prime contractor's "Good Faith" effort in reaching out to the DBE community.

Company Information		Sub-quote Request Information	
Organization:	Horizon Construction, Inc.	Sub-quote Request:	4
Address:	5700 SW 34th Street Gainesville, FL 32608	Created:	November 07, 2011 11:06 AM
Phone:	(352) 381-4400	Last Updated:	November 07, 2011 11:06 AM
Bidding to:	FDOT	Published:	November 07, 2011 11:06 AM
		Letting Date:	October 24, 2011 07:35 PM
		Proposal:	111024002D
		Call Order:	002
		Proposal Information:	GRADING, SURFACING (14.684 km) BR NO 69-11-5.47(121) 2-4.3mX 3.1mX28.8m RFB; 9.79(119) 27.08m-30m-27.08m WCC: 11.05(118)12m-16m-12m RCSI. PROJECT LOCATION IS US-69-US-166 JCT N TO N OF BNSF RR N WYANDOTTE RD, IN CHEROKEE COUNTY. NET LENGTH OF THE PROJECT IS 14.81 km.

Header information for a *Record of Subcontractor Outreach Effort*